



Christian Church in Ohio

DISCIPLES OF CHRIST

*A covenant network of congregations in mission:
We are the Body of Christ gifted and called in covenant together as Disciples of Christ
to be centers of transformation on the new mission frontier of our own communities*



Camp Christian, Magnetic Springs, Ohio

Pastoral Reference for the Position of Ministry Associate (Camp Staff)

Please print all responses.

Applicant for whom you are completing this reference form _____

The person you have named above is applying to serve in the position of **Ministry Associate** (camp staff) at Camp Christian for the coming summer. As her/his pastor, we consider your influence and input of vital importance as we evaluate this applicant's suitability as an employee of Camp Christian/ Christian Church in Ohio.

Please respond as candidly as possible to the questions below. Note that in addition to performing their regular duties, Ministry Associates serve as role models for our campers and are expected to exercise personal integrity, and be beyond reproach in both word and deed.

This reference form, or its facsimile, is due in the office of the Christian Church in Ohio on or before **Apr. 5, 2018**. The address and FAX number are found at the end of this form. ***Please note: This form is NOT to be completed by a family member of the applicant.***

Please feel free to add additional pages.

1. How long have you known the applicant? How long have you been her/his Pastor?

2. Please share adjectives which reveal qualities of this applicant.

3. What has been the involvement of this applicant in the life and work of your congregation? (i.e. youth advisor, teacher, other volunteer work)

4. How does the applicant interact with friends, children, church members, supervisors, you and others?

5. Please share any personal habits or issues which might limit this applicant's ability to serve as a Ministry Associate at Camp Christian. In like manner, please share any characteristics which you believe make this applicant particularly well suited for the position of Ministry Associate at Camp Christian.

6. Would you recommend the applicant for a position on our staff at Camp Christian?

Do you have any reservations about the applicant?

7. Please rate with a check mark the categories below that pertain to your knowledge of this candidate. Respond N/A if you have no basis on which to rate this candidate. Note that the more we know about this candidate, the better!

| | EXCELLENT | GOOD | AVERAGE | POOR |
|--------------------------------------|------------------|-------------|----------------|-------------|
| Spiritual development/Maturity | | | | |
| Patience | | | | |
| Judgment | | | | |
| Initiative | | | | |
| Responsibility/Loyalty | | | | |
| Honesty | | | | |
| Leadership | | | | |
| Appearance/ Manners | | | | |
| Acceptance of constructive criticism | | | | |
| Acceptance by peers | | | | |
| Teamwork | | | | |
| Rapport with children/youth | | | | |
| Ability to supervise | | | | |
| Capacity to learn from experience | | | | |

8. At Camp Christian, Ministry Associates are employed for ten (10) weeks. Our expectation is that the same level of excitement, effort and attention to detail is present in week ten (10) as in week one (1).

Have you had an opportunity to witness this applicant's capacity to endure demanding projects and/or activities? Has the applicant been a part of any ministry (local or regional) where "stick-to-itiveness" is required (i.e. held an office, choir, drama group, youth/young adult programs)?

9. Is there anything else you think is important for us to know about this applicant?

10. Please circle the number that corresponds to your overall assessment of this applicant and her/his potential to excel as a Ministry Associate at Camp Christian.

POOR 1 2 3 4 5 6 7 8 9 10 EXCELLENT

Please list the church that you Pastor _____

Signed _____ Print Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Please return this document on or before **Apr. 5, 2018** to:

Christian Church in Ohio
Ministry Associate Reference Form
Christian Church in Ohio
1347 Worthington Woods Blvd. Ste. A
Worthington, OH 43085-6701

Fax to: 614 433 7285

Note: The applicant's application will not be considered complete without this reference letter.

Address any questions to:

Rev. Stephen Bentley, Regional Associate Pastor at 614-433-0343 or sbentley@ccinoh.org



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Camp Christian, Magnetic Springs, Ohio

Instructor/Employer Reference for the Position of Ministry Associate (Camp Staff)

Please print all responses.

Applicant for whom you are completing this reference form _____

The person you have named above is applying to serve in the position of **Ministry Associate** (camp staff) at Camp Christian for the coming summer. As her/his instructor or employer, we consider your unique relationship to the applicant of vital importance as we evaluate this applicant's suitability as an employee.

Please respond as candidly as possible to the questions below. Note that in addition to performing their regular duties, Ministry Associates serve as role models for our campers and are expected to exercise personal integrity, and be beyond reproach in both word and deed.

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Please feel free to add additional pages.

1. How long have you known the applicant? Is the applicant an employee or student?

2. Do any particular qualities or positive characteristics stand out about this applicant? Are there any negative characteristics? Be specific, please!

3. If you are this applicant's ***instructor***, please respond to these questions:
 - a. Do you consider the applicant to be dutiful with regard to the timely submission of class projects, quizzes and/or other assignments with attached deadlines? If you answer "no", please comment.
 - b. Does the applicant attend class regularly? If you answer "no", please comment. Does she/he show leadership qualities? Can you cite particular examples of that leadership potential?
 - c. Does she/he actively participate (verbally or otherwise) in class discussions?
 - d. In your opinion, is this applicant courteous, kind and respectful to her/his peers, and instructors?

4. If you are this applicant's **employer**, please respond to these questions:

- a. Does this applicant complete job assignments in a timely manner? Does she/he, in your opinion, take pride in the quality of her/his work? If you answer "no" to either question, please comment.
- b. Does the applicant come to work regularly? If you answer "no", please comment.
- c. Does the applicant show leadership abilities? If you answer "yes" please cite one or more examples of such.
- d. Is the applicant courteous, kind and respectful to co-workers, supervisors, patrons and you?

5. If you are aware of any personal habits or issues which might limit this applicant's ability to serve as a Ministry Associate at Camp Christian, please share below. In like manner, please share any characteristics which you believe make this applicant particularly well suited for the position of Ministry Associate at Camp Christian.

6. Would you recommend the applicant for a position on our staff at Camp Christian?

With what reservations?

7. Please rate with a check mark the categories below that pertain to your knowledge of this applicant. Respond N/A if you have no basis on which to rate this applicant. Note that the more we know about this applicant, the better!

| | EXCELLENT | GOOD | AVERAGE | POOR |
|--------------------------------------|------------------|-------------|----------------|-------------|
| Spiritual development/Maturity | | | | |
| Patience | | | | |
| Judgment | | | | |
| Initiative | | | | |
| Responsibility/Loyalty | | | | |
| Honesty | | | | |
| Leadership | | | | |
| Appearance/ Manners | | | | |
| Acceptance of constructive criticism | | | | |
| Acceptance by peers | | | | |
| Teamwork | | | | |
| Rapport with children/youth | | | | |
| Ability to supervise | | | | |
| Capacity to learn from experience | | | | |

8. At Camp Christian, Ministry Associates are employed for ten (10) weeks. Our expectation is that the same level of excitement, effort and attention to detail is present in week ten (10) as in week one (1).

Have you had an opportunity to witness this applicant's capacity to endure demanding school or work-related projects and/or activities? If so, does the applicant exhibit "stick-to-itiveness" and/or endurance from the beginning to the end of the project?

9. Is there anything else you think is important for us to know about this applicant?

10. Please circle the number that corresponds to your overall assessment of this applicant and her/his potential to excel as a Ministry Associate at Camp Christian.

POOR 1 2 3 4 5 6 7 8 9 10 EXCELLENT

Signed _____ Print Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Please return this document on or before **Apr. 5, 2018** to:

Christian Church in Ohio
Ministry Associate Reference Form
Christian Church in Ohio
1347 Worthington Woods Blvd. Ste. A
Worthington, OH 43085-6701

Fax to: 614 433 7285

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Address any questions to:

Rev. Stephen Bentley, Regional Associate Pastor at 614-433-0343 or sbentley@ccinoh.org



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Camp Christian, Magnetic Springs, Ohio

Personal Reference for the Position of Ministry Associate (Camp Staff)

Please print all responses.

Applicant for whom you are completing this reference form _____

Your occupation _____

The person you have named above is applying to serve in the position of **Ministry Associate** (camp staff) at Camp Christian for the coming summer. As a trusted adult friend, neighbor, church member etc, of the applicant, we consider your input regarding the personal ethics and character of the applicant of vital importance as we evaluate her/his suitability as an employee.

Please note: This form is NOT to be completed by a family member of the applicant.

Please respond as candidly as possible to the questions below. Note that in addition to performing their regular duties, Ministry Associates serve as role models for our campers and are expected to exercise personal integrity, and be beyond reproach in both word and deed.

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Please feel free to add additional pages.

1. How long have you known the applicant? Under what circumstances?

2. What do you consider to be the strengths of the applicant? the weaknesses?

3. Are you able to comment on the applicant's home conditions and family background? If so, please do. If not ... why not?

4. Has the applicant, as far as you know, exhibited any prejudice toward any people based on race, creed, color or nationality?

5. How would you rate this applicant's emotional maturity, especially in stressful situations?

___outstanding ___good ___average ___below average ___ poor

6. Would you recommend the applicant for a position on our staff at Camp Christian?

Do you have any reservations about the applicant?

7. Please rate with a check mark the categories below that pertain to your knowledge of this applicant. Respond N/A if you have no basis on which to rate this applicant. Note that the more we know about this applicant, the better!

| | EXCELLENT | GOOD | AVERAGE | POOR |
|--------------------------------------|------------------|-------------|----------------|-------------|
| Spiritual development/Maturity | | | | |
| Patience | | | | |
| Judgment | | | | |
| Initiative | | | | |
| Responsibility/Loyalty | | | | |
| Honesty | | | | |
| Leadership | | | | |
| Appearance/ Manners | | | | |
| Acceptance of constructive criticism | | | | |
| Acceptance by peers | | | | |
| Teamwork | | | | |
| Rapport with children/youth | | | | |
| Ability to supervise | | | | |
| Capacity to learn from experience | | | | |

8. Please cite below, a time when you were positively impressed by the applicant's response to a problem or situation.

9. Is there anything else you think is important for us to know about this applicant?

10. Please circle the number that corresponds to your overall assessment of this applicant and her/his potential to excel as a Ministry Associate at Camp Christian.

POOR 1 2 3 4 5 6 7 8 9 10 EXCELLENT

What Church do you attend (if any)? _____

Signed _____ Print Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

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Christian Church in Ohio
Ministry Associate Reference Form
1347 Worthington Woods Blvd. Ste. A
Worthington, OH 43085-6701

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